



Student **Leadership** Guideline

2023-2024

01

Rationale and Structure

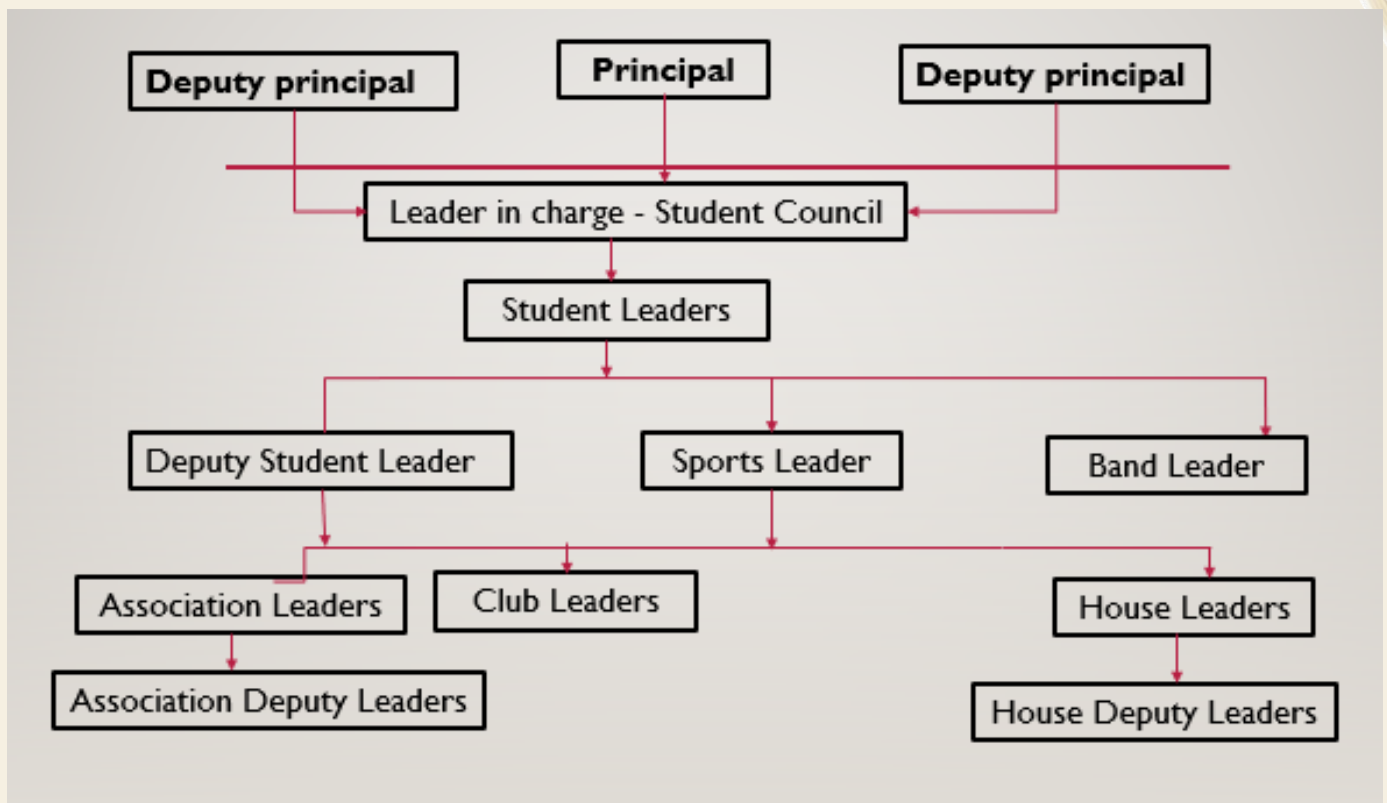


Rationale

At GIS the development of life-long leadership skills is one of the learning opportunities offered to all students across the grades. We believe that all students have the ability to harness their leadership skill when they are provided with opportunities. The main purpose of Student Council is to create a culture of ownership, responsible behaviour, model the values of integrity, excellence, fairness, responsibility, co-operation, participation, respect, and care in the school community and beyond. With this belief, senior students of GIS are provided the chance to be part of Student Council (Student Leadership body).

Student Leadership Framework

Organisational Chart



Student Body

The student body (Student Council) consists of

Elected members

Members who are eligible for the posts are elected through an election

Appointed members

Members selected from extracurricular activities like Scout/Band/Guide)

Elected Posts

- ❑ Student Leaders (Girl/Boy)
- ❑ Student Deputy Leaders (Girl/Boy)
- ❑ House Leaders
- ❑ House Deputy Leaders
 - Bonthi
 - Ethuma
 - Ihaa
 - Nirothu
- ❑ Association Leaders
 - Filaa Association
 - Slate Association
 - Fashala Association
- ❑ Association Deputy Leaders
 - Filaa Association
 - Slate Association
 - Fashala Association
- ❑ Club Leaders
 - Science Club Leader
 - Math Club Leader
 - Art Club Leader
 - Financial Literacy Leader
 - Community Service Leader
 - Student Lighthouse Leader

Eligibility Criteria For Student Council Members

Grade	Post
9 only	<ul style="list-style-type: none">▪ Student Leaders▪ Deputy Student Leaders▪ Sports Leaders▪ House Leaders▪ Association Leaders
Only 8 & 9	<ul style="list-style-type: none">▪ House Deputy Leaders▪ Association Deputy Leaders▪ Club Leaders

02

Selection and Criteria



Selection Criteria for Nominations

It is expected that students will be respectful, responsible learners consistently displaying exemplary leadership behaviours. Students will be eligible for nomination if they:

- Respect themselves and others including school property, as well as completing all schoolwork to the best of their ability.
- Act and speak honestly, as well as politely towards their peers, school staff and community members.
- Show consideration to the feelings and differences of others
- Follow the uniform code
- Willing to take part in activities and participate actively in class and school activities
- Are always positive role models
- Be punctual to school with high attendance- Should attain 90% attendance (DP and Grade Coordinator will check the scores)
- Know the seven habits, school vision, mission, and core values (assessed during interview)

Note: DP, Grade Coordinator and class teachers will check the scores of the student's performances. Students' leadership skills, behaviour and other areas will be assessed through the assigned classroom tasks and responsibilities. Hence, Inspiration Award checklist scores for 2022-2023 will be used. Student should score 4 and above in each of the following categories: **Leadership, Responsibilities, Respect**

Selection Criteria for Nominations (cont...)

Students will be given 25 marks for discipline. Marks would be deducted if any disciplinary problems are recorded. The following shows how marks are deducted:

- 5 marks - for any recorded disciplinary issues in the past year and given advice by the teacher
- 8 marks- for TWO disciplinary issues recorded last year and
- 10 marks- for any disciplinary issues recorded by ACCOR last year
- 15 marks- for any two disciplinary issues recorded by ACCOR last year
- 25 marks- for any three disciplinary issues recorded by ACCOR and advised last year

Students who apply for the various posts should be eligible according to the following:

POSTS	ACADEMIC SCORE REQUIRED	OTHER REQUIREMENT
Student Leader-boy & girl Deputy Student leader-boy & girl	74.5%	Should attain 90% attendance
House Leaders & Deputy House Leaders	64.5%	Should attain 90% attendance
Games Leaders- boy & girl	64.5%	Should have participated in one of the Inter- school activities Should attain 90% attendance
Association Leaders /Club leaders	64.5%	Should have participated in any inter-school OR inter-class activities Should attain 90% attendance

POSTS	ACADEMIC SCORE REQUIRED	OTHER REQUIREMENT
Student Lighthouse Leader	64.5%	<ul style="list-style-type: none"> - Participate in Leader-in-Me activities held in the class and school - Should have an own vision and target to achieve the targets set by the school
POSTS	ACADEMIC SCORE REQUIRED	OTHER REQUIREMENT
Financial Literacy leader	64.5%	<ul style="list-style-type: none"> - Participate voluntarily in all financial literacy activities/lessons - To advocate financial literacy - Should attain 90% attendance
POSTS	ACADEMIC SCORE REQUIRED	OTHER REQUIREMENT
Community Service Leader	64.5%	<ul style="list-style-type: none"> -Has contributed to plastic collection (at least 1kg of plastic) Participated in voluntary activities (should show the evidence of the the activities participated) - Achieved at least a Bronze Award in Community Service program

Academic	Achievements	Religious Knowledge	Discipline	Interview
35%	20%	15%	10%	20%
<u>Final average</u> X 35= 100	Literary Activities International 5: 3 :2 National 4: 2 :1 Inter-school 3: 2 :1 Sports International 5: 3 :1 National 5: 3 :1 Inter-school 5: 3 :1	<ul style="list-style-type: none"> - Should know prayer recitals - Should be able to recite Quran fluently - Basic religious knowledge Note: applies to Muslim students only		<ul style="list-style-type: none"> - Current affairs - Subjects - School core values - Seven Habits - Applicants would be assessed on related areas of interest during the interview

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Post application

- Application will be open online. www.gis.edu.mv/onlineforms
- **Each student is required to apply for any TWO positions**
- **Application will be reopened if there are vacant posts.**
- **For Student Leader/ Student Deputy Leader**
 - Applicants should have achieved 74.5% and above on average score from the **final aggregate from the previous academic year.**
- **Other posts**
 - Applicants should have achieved 64.5% and above on average score from the **final aggregate of previous academic year.**
- Students who are registered under SEN category can also apply for the posts.
- Academic score is exempted for this category unless they apply for Student Leader or Student Deputy Leader.
- All students will go through the interview process conducted by the selected team of senior management and PTA members.



03

Campaign and Elections



Campaign

1. Campaigning

- Campaigning will begin once the candidates are selected.

1.2 Campaigning process

- Candidate list will be uploaded on the web portal and will also be announced in the general assembly

1.3 Campaign

- Campaign process will begin once the candidates who are competing for the school post-election are announced.
- All candidates must select a team of 5 members to assist in their campaign.
- Campaign team members can be selected from Grades 4 to 10 and assign roles such as Campaign manager, Yammer Coordinator. etc.
- Each candidate must submit the campaign team list and get it approved from the in-charge teacher of the student council before campaigning.
- A student can be in any number of teams if there is no conflicts between candidates. For example: A team member of one Student Leader cannot be a team member for another student who is competing for a Student Leader.
- Candidates and Campaign Mangers are not allowed to be members for another candidate's campaign team.
- Campaign manager's role is to assist the candidate in displaying campaign posters and overseeing the campaign activities in GIS Social Network, Yammer.

Campaign

1. 3 Campaign

- All members can campaign their candidates within their classroom or grade.
- Campaign team members are not allowed to visit other classes to campaign the candidates.
- All team members are responsible for supporting, motivating and encouraging the candidate and voters.
- Candidates can ONLY use Yammer as social media for campaigning. In using Yammer for campaigning, candidates, campaign teams, and other students MUST NOT anti-campaign against any candidate. (Please read and follow Yammer guideline)
- Any type of inappropriate language, drawings, emojis, or any of such material that would dehumanize, disrespect, or humiliate any student SHOULD NOT be used. Such behaviours will be taken seriously, and action will be taken accordingly.
- Candidates and the campaign teams are not allowed to use Microsoft Teams (Class Team/Subject Team) for campaigning

minutes

Campaign And Election

1.4 Materials for campaign

- Cloth or canvas Banner (portrait) size: not bigger than 2'X 4' feet (1 per each candidate)-Optional
- 25 Poster A5 size (1 poster for each class)- Mandatory
- 1 Poster A4 size for the boards in the foyer (portrait)- Mandatory
- Soft copy of the poster in PDF/JPG format.-Mandatory
- Badges/stickers -Optional
- All campaign materials SHOULD be approved before using
- All campaign photos and posters should be in school uniform.
- All campaign materials should be used within the school premises. However, candidates and their campaign teams are allowed to use the posters approved in Yammer.
- Candidates are advised to follow low cost no cost policy and not to spend more than 1000/- on campaign materials
- **All the materials should be removed for the time given**
- Students are strongly advised to stick to the guideline when bringing materials for campaign. **Other materials will not be allowed to use in your campaign.**

Campaign And Election

1.5 General rules for campaigning

- Candidates should start their campaign only after the nominees have been confirmed officially by the school.
- Candidates will be given the opportunity to officially introduce themselves to the audience of eligible voters to promote themselves among their peers and convince the voters for them. The introductory speech should be **limited to 1 minute per candidate**.
- Any kind of favouritism or distribution of anything tangible as part of the campaign is strictly prohibited. Examples of tangible items include money, food items, stationery etc.
- Intimidation, harassment or slandering the reputation of a fellow candidate will lead to the termination of the particular candidate's candidacy.
- Candidates can campaign personally and with campaign team within the prescribed guidelines. However, we request parents not to get involved in the campaigning process outside the school.
- Campaigning on the day of the election within vicinity of the polling station is strictly prohibited. Any such action would result in disqualification of the particular candidate.
- Any issues or complains regarding the election should be brought to the attention of the commissioner of election to the school in **writing via the complaint form before the announcement of the final results**. Complaint forms will be available at the office counter.
- Infringement of the election rules may lead to the termination of the particular candidate's candidacy.

Election

1. Voting / Voter eligibility

- Only students in grades 4, 5, 6, 7, 8, 9, and 10 are eligible for voting during the election of school posts.
- All student from grades 4 and above will vote for the posts.
- Electronic voting will be done
- Voting will be carried and announced the same day.

2. Observers for the election process

- Registered representatives can wait at the polling stations as observers until the voting closes and the results are announced by the school principal.
- It is strictly prohibited for the representatives to interact with students and to take part in any kind of campaign activities. (i.e., gestures, nonverbal and verbal remarks)
- Guardians or parents can be registered as the representatives of the candidates.
- Information of guardians and parents who wish to act as representatives of candidates should be communicated to the school in advance (**at least one hour before the election**).
- A registered parent or guardian can only represent the candidate.
- Representatives should have an official pass authenticated by the school to be an observer.

Election

3. Election commissioner

- Election commissioner will be appointed by the school to execute the election of school posts, as the sole authority on all the responsibilities concerning the election, with the assistance of other officials of the school as appointed by the school principal.

4- Selecting student leaders for the vacant posts after election

- After completing the voting process and if there are vacant posts the following procedure will be applied to fill the vacant posts.
- This will be applicable to students who applied to posts from Grade 9 ONLY.
- The sum of voting percentage and interview marks will be taken and candidates who score highest percentage will be awarded the vacant post(s).
- If there is more than 1 vacant post, students will be selected for the post according to the order of the scores.
- For House Leaders, students from the same house will be given the chance but for other posts all applicants from Grade 9 will be considered.

Note: For Specific posts (Such as Community Service Leader), the minimum requirement has to be met

- If no applicants from Grade 9 are there to fill the House Leader posts, then the Deputy House Leader will be in charge of the house for the year.

5. Announcement of the results

- The temporary results will be announced on the same day as the election by school principal.
- If any two candidates come to a tie or get equal number of votes, then the candidates with the highest marks during the interview process will be the winner for the particular post.
- Results will be displayed on the notice board once the counting and verification of the vote count is completed in accordance with the selection criteria.
- Once the results are displayed on the notice board, no further amendments will be considered by the commissioner of elections and that will terminate all the activities concerning the election for the school posts for the year.

5. Advisory board

- Grade 10 Student council members will become advisors to the student Council board of the present academic year
- Student council members of the previous year who did not get elected for a post in the present academic year will be awarded a certificate of appreciation.

Important Dates

20th August 2023 (Sunday)	Application open for school post
23rd August 2023 (Tuesday)	Deadline to apply for the posts: before 1500hrs
3rd to 5th September 2023	Candidate interview
6th September 2023 (Wednesday)	Uploading shortlisted candidates on parent web portal Orientation for shortlisted candidates
7th September 2023 (Thursday)	Appointing the campaign teams. Submit the team list before 1400hrs Approving campaign materials
11th, 12th & 13th September 2023	Campaigning
13th September 2023	Special Assembly for candidates
14th September 2023	Voting and announcing temporarily result
14th to 17th September 2023	Appealing process for candidates
25th September 2023	Student leaders Oath taking



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Appendices



Campaign Team List

Name of the candidate: -----

Class: -----

Post(s) Applied: -----

|

#	Student Name	Index	Class	Role
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Candidate Sign: -----

Date: -----

Note: Submit this form along with no objection of your team members

-Refer to campaign guideline point 1.3 when distributing roles among team members



Consent form

I have no objection for him/her to take part in in the post selection campaign.

Student name: ----- Sign: ----- Date: -----

Parent name: ----- Sign: ----- Date: -----



Consent form

I have no objection for him/her to take part in in the post selection campaign.

Student name: ----- Sign: ----- Date: -----

Parent name: ----- Sign: ----- Date: -----



Consent form

I have no objection for him/her to take part in in the post section campaign.

Student name: ----- Sign: ----- Date: -----

Parent name: ----- Sign: ----- Date: -----



Consent form

I have no objection for him/her to take part in in the post selection campaign.

Student name: ----- Sign: ----- Date: -----

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